



# NEW TOWN KOLKATA DEVELOPMENT AUTHORITY

(A Statutory Authority Under Government of West Bengal)  
Plot No. DG/13, Premises No. 04-3333, Action Area-ID,  
New Town, Kolkata - 700 156

Memo No: 5883/NKDA-14016/3/2020-IT SEC(NKDA)-NKDA

Date: 24/05/2023

**NOTICE INVITING QUOTATION**  
**N.I.Q No: 06 / NKDA / Admn of 2023**

Sealed quotations are invited from resourceful, bona-fide and experienced Agencies having knowledge in making and supplying of Magnetic Smart Card / Associate Membership Card in Government Departments or other working Agencies of KMDA / NKDA / WB HIDCO /other Govt. Dept. / PSU for such work as appended below –

**Schedule:**

Sl. No.	Description of Item	Quantity
1	Associate Membership Card - GOLD	750 Pcs.
2	Associate Membership Card - SILVER	750 Pcs.

Last Date of receiving Quotations : 31<sup>st</sup> May 2023 up to 02:00 P.M  
Date of opening Quotations : 31<sup>st</sup> May 2023 at 03:00 P.M

**Terms and Conditions:**

- (1) The Rate should be quoted for every equipment with figures and words separately inclusive of GST.
- (2) Interested Organisations are requested to submit their Quotation with the requisite document to the office of the undersigned well within the scheduled date.
- (3) The undersigned reserves the/ right to reject any or all the quotations so received without assigning any reason whatsoever.
- (4) This Authority has the right to cancel the order at any point of time during the contract period.
- (5) No conditional quotation shall be allowed.
- (6) The delivery of the Items must be made within 03 (Three) weeks from the date of issuing Work Order.
- (7) Payment will be made after submission of Invoice in triplicate copies, also after successful delivery of all items as per Order and in good condition. The Delivery Challan to be submitted with duly signed by the higher official of New Town Business Club.

**Document to be submitted :**

- (1) Seal and Signature of NIQ Document.
- (2) PAN / TAN Document.
- (3) Experience Certificate.

**Executive Engineer (Electrical)**  
New Town Kolkata Development Authority

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**Copy forwarded for information to:**

- (1) Chief Executive Officer, NKDA
- (2) Finance Officer, NKDA
- (3) General Manager, NTBC
- (4) PA to Hon'ble Chairman, NKDA.
- (5) Official Website of NKDA.

**Executive Engineer (Electrical)**  
New Town Kolkata Development Authority

**Financial Bid**

To  
**The Executive Engineer (Electrical)**  
New Town Kolkata Development Authority  
Administrative Building. Plot No - DG/13  
Premises No - 04-3333, Action Area - ID,  
New Town, Kolkata - 700156

**Sub : Financial Proposal for making and supplying of Magnetic Smart Cards - Associate Membership Card for New Town Business Club**

Sl. No.	Description of Item	Qty.	Rate per Unit In ₹	GST @ ___% in ₹	Total Amount in ₹
1	Associate Membership Card - GOLD	750 Pcs.			
2	Associate Membership Card - SILVER	750 Pcs.			

**NB :** Rate is inclusive of GST.

Signature :

Name and Designation :

Name of the Organisation :

Contact Details :